



Spelthorne Borough Council Services Committees Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to CommitteeServices@spelthorne.gov.uk.



Spelthorne Borough Council

Service Committees Forward Plan and Key Decisions for 1 February 2025 to 31 December 2026

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 17 02 2026 Council 26 02 2026	Capital Strategy 2026-2027 and Estimated Capital Programme	Non-Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer
Corporate Policy and Resources Committee 17 02 2026 Council 26 02 2026	Detailed Revenue Budget 2026/27	Non-Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer
Corporate Policy and Resources Committee 17 02 2026 Council 19 02 2026	Disposal of A Commercial Office Asset	Key Decision	Private	Katherine McIlroy, Asset Manager
Corporate Policy and Resources Committee 17 02 2026	Pay Award 2026/27 and Pay Award 2025/26 (back dated award)	Key Decision	Public	Angela Tooth, Human Resources Officer
Corporate Policy and Resources Committee 17 02 2026 Council 26 02 2026	Pay Policy 2026/27	Non-Key Decision	Public	Debbie O'Sullivan, HR Manager

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 17 02 2026	Q2 Corporate KPI Results	Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation
Corporate Policy and Resources Committee 17 02 2026	Q3 Revenue Monitoring Report	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer
Corporate Policy and Resources Committee 17 02 2026 Council 26 02 2026	Treasury Management Strategy 2026/27	Non-Key Decision	Public	Peter Worth, Interim Treasury Management Accountant
Corporate Policy and Resources Committee 17 02 2026	Updated Improvement and Recovery Plan	Key Decision	Public	Terry Collier, Interim Chief Executive
Audit Committee 24 02 2026	Annual Audit Letter (External)	Key Decision	Public	Joanne Brown, Audit Partner, Grant Thornton
Audit Committee 24 02 2026	Audited Statement of Accounts	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer
Audit Committee 24 02 2026	Governance Assurance Update	Key Decision	Public	Lee O'Neil, Deputy Chief Executive

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Audit Committee 24 02 2026	Improvement and Recovery Plan Assurance Report	Key Decision	Public	Ruth Adams, Interim Programme Director
Audit Committee 24 02 2026	Improvement and Recovery Plan Progress Updates	Non-Key Decision	Public	Terry Collier, Interim Chief Executive, Councillor Jon Button, Leader of Labour Group
Council 26 02 2026	Adoption of the Spelthorne Design Code	Non-Key Decision	Public	Laura Richardson, Joint Interim Service Lead for Strategic Planning
Council 26 02 2026	Annual Grant Awards 2026/27	Non-Key Decision	Part public/part private	Lisa Stonehouse, Community Development Manager
Business, Infrastructure and Growth Committee 12 03 2026 Council 30 04 2026	Spelthorne Business Forum Grant Application for £10,000	Key Decision	Public	Chris Norrington, Economic Development Manager
Commercial Assets Sub-Committee 16 03 2026	Appointment of EPC Advisors	Key Decision	Public	Katherine McIlroy, Asset Manager
Commercial Assets Sub-Committee 16 03 2026	Assets Business Plans	Key Decision	Private	Sian Bowen, Principal Asset Manager
Commercial Assets Sub-Committee 16 03 2026	Cladding Repair, Thames Tower	Key Decision	Public	Mark Stanton, Investment Asset Manager

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Environment and Sustainability Committee 19 03 2026 Environment and Sustainability Committee 18 06 2026	Affordable Housing SPD	Key Decision	Public	Jane Robinson, Principal Planning Officer
Environment and Sustainability Committee 19 03 2026	Closure of Public Bring Sites	Key Decision	Public	Jackie Taylor, Group Head - Neighbourhood Services
Environment and Sustainability Committee 19 03 2026	MUGA - Memorial Gardens	Key Decision	Public	Jackie Taylor, Group Head - Neighbourhood Services
Environment and Sustainability Committee 19 03 2026 Corporate Policy and Resources Committee 18 05 2026 Council 16 07 2026	Parking Order Amendment	Key Decision	Public	Jackie Taylor, Group Head - Neighbourhood Services
Environment and Sustainability Committee 19 03 2026	Relocation of the Halliford Play Area	Key Decision	Public	Jackie Taylor, Group Head - Neighbourhood Services

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Community Wellbeing and Housing Committee 24 03 2026	Community Services Social Impact Report	Key Decision	Public	Gary Cordery, Community Wellbeing Manager, Stephen Mortimer-Cleevely, Strategic Lead, Independent Living
Community Wellbeing and Housing Committee 24 03 2026	Food and Health and Safety Service Plan	Key Decision	Public	Fidelma Bahoshy, Senior Environmental Health Manager
Audit Committee 26 03 2026	Counter Fraud, Bribery and Corruption Strategy	Non-Key Decision	Public	Linda Heron, Group Head - Corporate Governance, Monitoring Officer
Audit Committee 26 03 2026	External Quality Assessment Results (Internal Audit)	Key Decision	Public	Iona Bond, Deputy Head of Southern Internal Audit Partnership
Audit Committee 26 03 2026	Improvement and Recovery Plan Progress Updates	Key Decision	Public	Terry Collier, Interim Chief Executive, Councillor Jon Button, Leader of Labour Group
Audit Committee 26 03 2026	Internal Audit Charter 26/27	Key Decision	Public	Iona Bond, Deputy Head of Southern Internal Audit Partnership
Audit Committee 26 03 2026	Internal Audit Plan 26/27	Key Decision	Public	Iona Bond, Deputy Head of Southern Internal Audit Partnership
Audit Committee 26 03 2026	Internal Audit Progress Report	Key Decision	Public	Iona Bond, Deputy Head of Southern Internal Audit Partnership
Commercial Assets Sub-Committee 13 04 2026	Presentation from Appointed Advisors of Asset Rationalisation Programme	Key Decision	Public	Coralie Holman, Group Head - Assets

1 February Key Decision Forward plan

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 20 04 2026	Asset Investment Strategy	Key Decision	Public	Sian Bowen, Principal Asset Manager
Corporate Policy and Resources Committee 20 04 2026	Improvement and Recovery Plan Progress Update	Key Decision	Public	Terry Collier, Interim Chief Executive
Corporate Policy and Resources Committee 20 04 2026	Improvement and Recovery Plan Progress Update	Key Decision	Public	Terry Collier, Interim Chief Executive
Corporate Policy and Resources Committee 20 04 2026	Improvement and Recovery Plan Resourcing	Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation
Corporate Policy and Resources Committee 20 04 2026	KPIs for 2026/27	Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation
Corporate Policy and Resources Committee 20 04 2026	Leisure Centre Rate Relief Application	Non-Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation
Corporate Policy and Resources Committee 20 04 2026	Q3 Capital Monitoring Report	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer

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Corporate Policy and Resources Committee 20 04 2026	Q3 Corporate KPI Results	Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation
Council 30 04 2026	Annual Standards Report 2024/25	Key Decision	Public	Linda Heron, Group Head - Corporate Governance, Monitoring Officer
Corporate Policy and Resources Committee 18 05 2026	Q4 Capital Monitoring Report	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer
Corporate Policy and Resources Committee 18 05 2026	Q4 Corporate KPI Results and Annual Report	Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation
Corporate Policy and Resources Committee 18 05 2026	Q4 Revenue Monitoring Report	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer
Business, Infrastructure and Growth Committee 11 06 2026	Visit Staines Business Plan	Key Decision	Public	Chris Norrington, Economic Development Manager
Community Wellbeing and Housing Committee 02 07 2026	Street Trading Fees	Key Decision	Public	Lucy Catlyn, Principal Licensing Officer, Tracey Willmott-French, Senior Environmental Health Manager

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Community Wellbeing and Housing Committee 02 07 2026	Street Trading Policy	Key Decision	Public	Lucy Catlyn, Principal Licensing Officer, Tracey Willmott-French, Senior Environmental Health Manager
Council 16 07 2026	Annual Standards Report 2025/26	Key Decision	Public	Linda Heron, Group Head - Corporate Governance, Monitoring Officer
Audit Committee 23 07 2026	Annual Internal Audit Conclusion 2025/26	Key Decision	Public	Iona Bond, Deputy Head of Southern Internal Audit Partnership
Audit Committee 23 07 2026	Improvement and Recovery Plan Progress Updates	Key Decision	Public	Terry Collier, Interim Chief Executive, Councillor Jon Button, Leader of Labour Group
Audit Committee 23 07 2026 Council 22 10 2026	Report from Committee Chair on Work of the Audit Committee	Key Decision	Public	Councillor Jon Button, Leader of Labour Group
Audit Committee 24 09 2026	Internal Audit Progress Report	Key Decision	Public	Iona Bond, Deputy Head of Southern Internal Audit Partnership
Corporate Policy and Resources Committee 12 10 2026	Q1 Capital Monitoring Report	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer
Corporate Policy and Resources Committee 12 10 2026	Q1 Revenue Monitoring Report	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer

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Corporate Policy and Resources Committee 30 11 2026	Q2 Capital Monitoring Report	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer
Corporate Policy and Resources Committee 30 11 2026	Q2 Revenue Monitoring Report	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer
Corporate Policy and Resources Committee 08 02 2027	Improvement and Recovery Plan Progress Update	Key Decision	Public	Terry Collier, Interim Chief Executive
Corporate Policy and Resources Committee 08 02 2027	Q3 Capital Monitoring Report	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer
Corporate Policy and Resources Committee 08 02 2027	Q3 Revenue Monitoring Report	Key Decision	Public	Altin Bozhani, Interim Deputy Chief Finance Officer